

Sacred Heart School Petone
BOARD OF TRUSTEES MEETING – COVID 19 update

CONFIRMED MINUTES

7.30pm, Tuesday 21 April 2020, Zoom

Present: Liz Heatley, Helen Kneebone, Onieka Tristram, Mark Fairfield, Anita McKegg, Anna Redfearn, Kate Wright, Genevieve Hanify, Anna Redfearn, Vaka Lemisio, Tane Wilson, Henio Koloj, Emma Gendall (minute secretary)

COVID-19 Update - move from Alert Level 4 to Alert Level 3

- Management Team meeting held at the school today.
- Liz has sent out a request to families to advise if they intend on sending their children to school from 29 April. Once Liz knows numbers, the students will be organised into bubbles, and will be supervised at school in their distance learning in Kea classroom &/or the library.
- The plan is for only the Management Team to be at school with the students, the school is unlikely to have full staff until Alert Level 2.
- Teachers *available* to work in Alert Level 3 are Julia, Onieka, and Danika, and Anna Wilson has also said she is available if necessary. The rest of the staff either have young children, or underlying health issues themselves or in their bubbles, and Liz has suggested they do not come to school in Alert Level 3.
- The cleaner has been asked to come in before school resumes on 29 April, and he will return after each school day. The cleaner has the MoH guidelines on cleaning in Alert Level 3.
- The Ministry is supplying every school with hand sanitizer based on the school role. Liz is looking to replacing the roller towels in the bathrooms with paper towels.
- Des, the caretaker, is keen to resume work and Liz is keen to let him do so in support of his wellbeing.
- Liz advised most school families to have engaged with Google classrooms, and teachers are following up any families that have not yet. Liz is going to follow up families that the teachers have not been able to contact.
- The MoE is sending home learning packs to all students at the school, some have already received them.
- Liz is going to send an alert out tomorrow requesting families advise by Thursday if their child will be at school next week. Liz will advise the Board of numbers once she knows.
- This year is going to be quite different with sports events cancelled, the inability to attend masses, celebrate feast days etc. We hope to be able to participate in some of these by the end of the year.
- There is another Management Team meeting on Friday.

Meeting Closed – 8.15pm

Confirmed as a true and correct record of the meeting:

Chair:



Date:

27/5/20