



## **Sacred Heart School Petone Community Code of Conduct**

*Parents, teachers, grandparents, whanau and volunteers play a crucial role in the education, social and faith development of our children. At Sacred Heart Petone, we have a fantastic community who are involved in all aspects of school life. As a result, we have obtained a very high standard of education and fostered a strong sense of civic responsibility in our students and this is highly valued by all members of our community.*

---

### **Rationale**

This Community Code of Conduct has been developed by the Board of Trustees to clearly articulate the expectations and aspirations for our school community.

The Code highlights the importance of the partnership between the school and community members for the benefit of the students at school and reflects the school's mission and vision. The Code recognises and respects the diversity of individuals in a learning community and emphasises the importance of the role we all have as educators.

We also recognise that this code applies to everything we do both at school and in the community when representing our school. It does not just apply to any one aspect of school life, eg sports events.

### **As a Community**

#### **We Are All Individuals**

- We accept that others may have different views, opinions and values.
- We foster individual talents and accept differences in children.
- We maintain confidentiality when dealing with issues related to other people's children.
- We accept and abide by decisions made by the staff as being professional, discrete and based on the best interests of all parties.
- We encourage our children to accept responsibility for their own mistakes and encourage them to be learning risk-takers.
- We use appropriate channels to discuss concerns relating to children. Concerns need to be discussed privately with the parties concerned, at an appropriate time and place.

#### **We Value Teamwork**

- We accept that we all have a major role to play in the education of our children.
- We value staff as professionals and recognize the strong partnership between home and school.

- We celebrate the educational successes of all students.
- We maintain regular communication through school and reading diaries, by reading the school newsletter and initiating conversations with staff.
- We value the Catholic ethos of the school and demonstrate our commitment to our school RISE values through our interactions with others in the school community.
- We treat everyone with dignity and respect.
- We set an appropriate example in matters of language and behaviour when at school or at school-related activities and events.
- We ensure regular and punctual attendance of our children at school.
- We ensure that our children are well nourished and well rested to maximize learning potential.
- We encourage community involvement for our children.
- We respect and uphold all codes of conduct from all local sports governing bodies.
- We show respect to others, including our neighbours, by parking appropriately at school and crossing the road correctly.

### **We Aim/We Achieve**

- We uphold the high expectations of the school community as outlined in this Code.
- We accept that we all have a leadership role within the school especially as learning role-models and through parent/ teacher groups.
- We show and encourage a passion for learning.
- We accept and embrace educational initiatives provided by the school.
- We actively support Home Learning initiatives including cyber-safety protocol.

### **Concerns/Complaints Process**

The School has policies and procedures in place to ensure concerns and complaints are handled appropriately. It is important to the School, that any potential issues are resolved in a fair and efficient manner. If you have an issue that you'd like to raise with the School, refer to the following channels:

#### **1. Speak to the teacher**

- Any concerns related to the conduct of a child should be raised with the child's teacher in the first instance.
- Any concerns related to conduct at an event, should be raised with the teacher in charge of the event.

**Note:** Remember that your concerns *need to be discussed privately with the parties concerned, at an appropriate time and place.*

#### **2. Speak to the Principal**

- Any concerns related to the conduct of a child that can't be raised with the child's teacher, or any concerns related to a teacher.

#### **3. Write to the Board of Trustees** (addressed to the Chair)

- Any concerns related to the management or operation of the School.