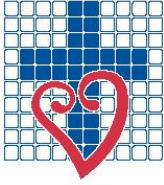




Sacred Heart School, Petone

Procedures for Behaviour Management

1. The dignity of students is maintained at all times when implementing Behaviour Management programmes.
2. A Behaviour Management programme based on the school values (RISE) is used throughout the school.
3. The Behaviour Management programme is reviewed annually and then sent home to families.
4. A copy of the Behaviour Management programme is included with the Parent Information booklet which is included in the enrolment pack and is also available on the website.
5. All staff, including new staff are informed of the Behaviour Management programme.
6. The programme reinforces acceptable behaviour.
7. The procedures and programme for Behaviour Management are outlined in the staff management folders.
8. School and Class programmes including the Religious Education programme develop the key Competencies.
9. Staff have collegial support and access to professional help.
10. Other factors which may affect a student's behaviour are taken into consideration. These could include special learning needs, individual circumstances or medical conditions.



Behaviour Management Playground

Teachers give positive affirmation at all times, by use of:

- Praise and acknowledgement
- Team points for positive, helpful, co-operative behaviour
- Certificates at Assembly
- Caught having good values (RISE)

CONSEQUENCES FOR INAPPROPRIATE PLAYGROUND BEHAVIOUR

1. Students will be taken by the Duty Teacher to the Think Bench to complete a Think Sheet for their inappropriate behaviour

The following behaviours are examples of inappropriate behaviour:

- Leaving the school grounds without permission
 - Pushing and shoving of other students
 - Verbal put downs
 - Wilful damage
 - Showing disrespect to anyone eg staff and other students
2. A book will be kept in the staff room where the staff will track incidents of inappropriate behaviour for which a student has been sent to the Think Bench
 3. Think Sheets will be collected and signed by the Principal or DP. 2 copies will be sent home to the parents. One copy needs to be signed and returned the next day and will be filed in the folder in the staffroom and also tracked on etap.
 4. The Principal or DP will be responsible for releasing a child from the Think Bench
 5. Incidences of inappropriate behaviours will be tracked and parents will be contacted as necessary
 6. Serious behaviour eg physical violence, serious verbal abuse will bypass the Think Sheet/ Bench process and be dealt with by the Principal or DP and the parents will be contacted immediately

All serious playground incidents will be tracked on etap.

Safe School Policy will be followed for cases of Bullying.



Behaviour Management Classroom

Sacred Heart RISE Rules are displayed in the classroom and form the basis of the class treaty.

Class treaties are formulated by the class and agreed to by all at the start of each year. They are signed by all the students and the teacher.

Treaties are displayed prominently in the classroom.

Teachers give positive affirmation of good behaviour by frequent use of incentives for example:

- Marbles in the jar
- Stickers
- Choosing time or activities
- Class rewards
- Certificates and awards

Consequences for inappropriate behaviour

The following steps will be in place in each classroom:

1. Verbal warning – explaining the inappropriateness of the behaviour in reference to the RISE Rules
2. Name on the Board
3. Withdrawal at class level eg Thinking Desk, Making up time at either Morning Tea or lunch time
4. Withdrawal from the classroom for up to ½ hour with a Think Sheet and the work that needs to be completed. Think Sheet will be sent home to Parents who will be asked to sign and return it the next day. The Incident will be tracked using etap and if the Think Sheet is not returned the next day then parents will be contacted.

Steps 5 & 6 are for consistent and/or repeated inappropriate behaviour or extreme behaviour

5. Sent to Principal and parents contacted
6. Extreme behaviour eg Violence, verbal abuse of staff or other students, wilful damage of school property will bypass Steps 1-4 and go straight to Step 5

At Sacred Heart School we show

Respect

... for

...God

...ourselves - we are safe and healthy

...others - we treat others as we would like to be treated

...our environment- classroom, school and community

...all our cultures

Integrity

...we behave appropriately and make good choices

... we are honest and trustworthy

...we play and eat in the correct areas

Sense of Community

...we care for and include others

...we represent our school with pride (uniform and behaviour)

...we share & look after our school's equipment

...we get involved in school life

Excellence

...we do our best and take pride in everything that we do

We live our Values every day in every way